

CHAPTER 2

THE BOARD OF TRUSTEES

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ARTICLE I. GENERAL PROVISIONS

Sec. 2.1 Election/Functions

The Board of Trustees, consisting of six members, shall be elected to office for a four-year term, according to the method provided by statute. This Board shall be the legislative department of the Village government and shall perform such duties and have such powers as may be delegated by statute to it.

Sec. 2.2 Oath/Salary

The members of the Board of Trustees shall take the oath of office prescribed by statute and shall receive such compensation as may be provided by ordinance.

Sec. 2.3 Meetings

The Village Board shall hold its regular meetings monthly on such days and time as the Village Board shall determine. The meeting place of the Board shall be at the Village Hall, unless otherwise ordered by the Board. Special meetings may be called by the President of the Village or any three Trustees upon at least twenty-four (24) hours notice to all members and the President, provided that if all of the Trustees are present at a special meeting, no notice of the meeting shall be necessary, and such notice shall be deemed waived.

Sec. 2.4 President

The Village President shall be the presiding officer of all regular and special meetings of the Board of Trustees and at all times when the Board meets as a committee of the whole.

The Village President shall not vote on any ordinance, resolution or motion except: (1) where the vote of the Trustees has resulted in a tie, or (2) where one-half of the Trustees elected have voted in favor of an ordinance, resolution or motion even though there is no tie vote, or (3) where a vote greater than a majority of the corporate authorities is required to adopt an ordinance, resolution or motion. In each instance specified, the President shall vote. Nothing in this section shall deprive an acting President or President Pro-Tem from voting his/her capacity as Trustee, but he/she shall not be entitled to another vote in his capacity as acting President or President Pro-Tem.

Sec. 2.5 – 2.29 Reserved

ARTICLE II. RULES OF ORDER

Sec. 2.30 Order of Business

The Order of Business of the Board of Trustees of the Village of Brimfield shall be substantially as follows:

- a. Minutes of the preceding meeting.
- b. Treasurer's Report and monthly bills.
- c. Reports of officers and committees.
- d. Old business.
- e. New business.

Sec. 2.31 Rescinded Action

No vote or action of the Board of Trustees shall be rescinded at any special meeting of the Board of Trustees unless there be present at such special meeting as many members of the Board of Trustees as were present at the meeting when such vote or action was taken, as provided by statute.

Sec. 2.32 Resolutions

Any resolutions submitted to the Board of Trustees shall be reduced to writing before being voted upon on request of any two members of the Board.

Sec. 2.33 Addressing Meetings

No person other than the President or a member of the Board shall address that body at any regular or special meeting except upon consent of a majority of the members present.

Sec. 2.34 Suspension of Rules

The Rules of Order, other than those prescribed by statute, may be suspended at any time by the consent of a majority of the members present at any meeting.

Sec. 2.35 Robert's Rules of Order

Robert's Rules of Order shall govern the deliberations of the Board of Trustees except when in conflict with any of the foregoing rules.

Sec. 2.36 Quorum

A majority of the Trustees shall constitute a Quorum to do business, but no ordinance shall be passed except upon the favorable vote of a majority of the elected members, as provided by statute.

Sec. 2.37 **Committees**

The following shall be the standing committees of the Board of Trustees:

- a. Finance
- b. Streets and Public Property
- c. Water
- d. Health
- e. Buildings and Electric Lights
- f. Licenses and Parks

Special committees shall be created from time to time as directed by the Board of Trustees. All standing and special committees shall consist of three members each, including the chairman, unless the Board shall direct otherwise. All committees shall be appointed by the President.

Sec. 2.38 **Disturbing Meetings**

It shall be unlawful for any person to disturb any meeting of the Board of Trustees or any committee thereof. Any person violating the provisions of this Section shall be fined not less than Twenty-five Dollars (\$25.00) nor more than Five Hundred Dollars (\$500.00) for each offense.